



Aurora School Ltd.
Board of Directors – Public Organizational Board Meeting
February 1, 2016

RATIFIED

16-02-01-01 Call to Order and Roll Call

Meeting called to order at 6:04 p.m. by Dr. Shamir Mukhi, Board Chair

Present: Dale Bischoff, Rehana Devji, Rebecca Harrison, Marla Leganchuk, Holly Maccagno, Susan Mallory, Shamir Mukhi, Steven Penney, Qumber Rizvi

Guests: Gary Andrews, Peter Dang, Randy Darr, Ian Gray, Lorrie Makepeace, Janet Rockwood, Dave Van Tamelen, Rick Woodward

16-02-01-02 Agenda

Motion to accept the February 1, 2016 agenda as amended, made by: Marla Leganchuk
Seconded, **Carried.**

Added to the Agenda

3(c) Health Spending Account
3(d) Joint Use Agreement

16-02-01-03 Board Meeting Minutes

Motion to accept the December 14, 2015 Board Meeting minutes as amended, made by:
Rebecca Harrison
Seconded, **Carried.**

16-02-01-04 Guest Reports

• **Elementary Principal's Report**

Ian Gray, Elementary Principal presented the Report from Administration to the Board for information and discussion. Highlights include:

- ◆ Love Your School Initiative
- ◆ Technology
- ◆ Study Period Reorganization

• **Middle School Principal's Report**

Janet Rockwood, Middle School Principal presented the Report from Administration to the Board for information and discussion. Highlights include:

- ◆ Staffing Changes (Retirements, Leave, New Hires)
- ◆ PATs Analysis
- ◆ Study Period Reorganization
- ◆ Provincial MLA Visit (Hon. Sarah Hoffman)
- ◆ Technology. (PowerSchool, Google App and Education Summit – Aurora - May 20/21)
- ◆ Athletics

• **Construction Update**

Randy Darr presented an update on the Addition/Renovation project for information and discussion. Highlights include:

- ◆ Revised completion date of July 5, 2016
- ◆ Technical Progress Update (structural, mechanical, electrical and architectural).



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- ◆ Issues with sub-contractors hired by Chandos were resolved and hoping for improvement going forward.
- ◆ Financials: Estimated total cost of project is \$5M (construction, consultants, abatement, furniture and equipment included).
- ◆ Furniture. Built-in furniture (shelving) is included in the construction contract, but remainder of furniture and technology will be need to identified and ordered.
- ◆ Leak in Office Ceiling. This was by a pre-existing condition. The contractor is partially responsible for resolution of this problem.

- **Board Retreat**

Gary Andrews provided an overview of the February 2, 2016 Board Retreat (9:00 – 3:30pm). Dave Van Tamelen will be taking the minutes during the sessions. The agenda was presented to the Board as follows:

- ◆ Exercises (hands on).
- ◆ Strategic planning model to be discussed, starting with vision and mission statement.
- ◆ Staff / Parent presentations to be held in the afternoon.

The Superintendent noted that there will be special meetings for stakeholder consultation (parents, teachers, Parent Council).

16-02-01-05 Financial Report

a) Financial Update

The Secretary Treasurer presented for review the financial summary statements for December 2015. She noted that she has not received many expected invoices for utilities, maintenance, etc. from Edmonton public since they switched to a new computer system. Last bills were in September 2015.

The Board asked for a breakdown of the supervision budget and what the numbers are, as a line item – Secretary Treasurer to email Rehana Devji with the line item amount. Aurora is trying to find the balance between adequate supervision and rising costs. The Board wants a report on the long range Elementary School supervision plan (including supervision costs and parent fees), as this is an ongoing issue over the last two years.

<i>ACTION ITEM (16-02-01-05a)</i>	
<i>Breakdown of supervision budget and add line item to report. Email Rehana Devji with budget number.</i>	<i>Holly Maccagno, Sec. Treasurer Dale Bischoff, Superintendent</i>

<i>ACTION ITEM (16-02-01-05a)</i>	
<i>Lunch Supervision target discussions. Timeline for resolution to be set after February Board Retreat.</i>	<i>Tabled to Next Meeting</i>

b) Funding Agreement Announcement

The School Capital Grant Agreement (signed copy) was presented to the Board for information. The Secretary Treasurer noted that the Superintendent worked very hard for this \$3M school grant.



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c) Health Spending Account

The administration of the Health Spending Account (HSA) is contained in the collective bargaining agreement. Part-time employees (.5 FTE or more) are eligible for HSA as employees must be eligible for benefits. Discussions with Manulife are ongoing about their administration of the HSA benefit as Manulife has some issues with making quarterly payouts.

d) Joint Use Agreement

Aurora has signed a Joint Use Agreement with the city and we have had lots of interest by the public in our gym after hours. The agreement gives our students inexpensive access to city venues such as swimming pools, etc. The Secretary Treasurer also noted we were required to sign this agreement as part of the process to receive title of our school.

16-02-01-06 Board Committee Reports

a) Board Chair

i. Letter to the Minister of Education

The Board chair reviewed a letter from TAAPCS to Alberta Education. There are rumors going around that the new government may amalgamate Charter Schools into Edmonton Public. This letter is to try and arrange a meeting between the association and the Minister of Education; To-date no charter schools have met with the Minister. The Board discussed over whether these concerns are unfounded.

b) Communication/20th Anniversary Celebrations

One of the Anniversary plans, the Anniversary Cookbook is under way and will be ready by April 2016. Other planned activities include a movie night, labeled water bottles for students, dodge ball game, a student dance (tentative), and cupcake days. June celebrations may need to be reworked as the addition will not be ready in time for tours of the new facility. The committee wonders if it the Board would support combining the June Celebration and fall BBQ into one 20th Anniversary Celebration school opening in August. The Board is in favour of this idea. The committee will research companies to provide catering for this event and they asked if the Board would be prepared to pick up the budget overrun. Rehana Devji was asked to pass on the Boards appreciation of all the hard work by School Council and 20th Anniversary Celebration committee.

c) Communications Meeting (January 29)

At the staff meeting of January 29, Aurora staff presented 19 briefs to Rehana Devji, Communications Chair, outlining ideas/concerns on the following topics –school values, growth, communications, technology and budget. These teacher briefs, and a few others from parents and the School Council, will be presented at the Board retreat of February 2.

d) Transportation Committee (January 21)

The committee met with A+ IT Solutions (Amit Anand and Manish Patel) for an update on the pilot along with viewing the app EZ en-Route as the Riverbend bus drove the afternoon



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run. It was announced at the meeting that the App is finally available at the Apple Store for iPhones users. To this point only those with android phones had access to the App. The budget will need to be worked through as we move to a cost recovery system. No formal agreement has been concluded with A+IT Solutions as the GPS technology remained in the pilot stages. The Board will need to conclude an agreement with A+IT Solutions this spring.

e) Policy Committee (January 18)

The following policies were presented to the Board for first reading:

BP 2090	AR 4030	AR 5020
BP 2092.2	BP 5010	BP 5250
BP 2120	AR 5010	BP 8080
BP 4030	BP 5020	

The Committee Chair, Steven Penney noted that the Board is not required to approve AR policies, therefore **AR 4030**, **AR 5010**, and **AR 5020** have been removed from the list of policies for approval. **BP 2090** was already approved and has been removed from this list of policies.

Motion to approve first reading of BP 4030, 5010, 5020, as presented, made by: Steven Penney
Seconded, **Carried**.

Motion to approve first reading to repeal Policies BP2090.2, BP2120, BP 5250, and BP 8080 as presented, made by: Steven Penney
Seconded, **Carried**.

f) Growth Committee

The Growth Committee has not yet met in 2016 but will be organizing a meeting shortly. Topics for discussion include a report of progress in the phase 1 addition.

School calendar

The 2016-17 school calendar is very close to completion and we hope to present it at the next Board meeting. The Board want to see what benefit more PD days gave our students as well as voicing concerns over the placement of PD days. The Superintendent stressed the need for teacher collaboration. It was also felt there should be some parent influence, and that School Council has reviewed the draft calendar. It was suggested to pass concerns on to the Superintendent for consideration in finalizing the calendar.

g) Technology Committee (January 20)

The past-chair Shamir Mukhi updated the Board on the January 20 committee meeting, noting that Qumber Rizvi is the new chair. Shamir Mukhi passed on the envisioning plans and committee history to the new chair. Chrome books is a pilot being considered by Elementary and the committee want to move towards google classrooms for both schools and added that we need to develop and/or reassess our technology policy.



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16-02-01-07 Superintendent's Report

Motion to go in-camera made by: Steven Penney
Seconded, Carried.

Motion to go out-of-camera made by: Rehana Devji
Seconded, Carried.

16-02-01-08 Calendar Dates to Remember

February 2 Board Retreat (Nova Hotel – 9:00-3:00pm)
February 25 Board PD Session (New Horizons – 6:30-9:00pm)
May 6 TAAPCS Meeting (Edmonton)

16-02-01-09 Next Board Meeting

March 7 at 6:00pm

16-02-01-10 Upcoming Board Meetings

April 18 Board Meeting
May 16 Board Meeting
June 20 Board Meeting
September 19 Board Meeting
October 17 Board Meeting
November 21 Board Meeting
November 24 AGM* (7pm)

**Tentative: will be confirmed once Parent Teacher Interviews dates are set*

16-02-01-11 Adjournment

Motion to adjourn the February 1, 2016 Board Meeting at 9:15pm made by: Rebecca Harrison

Submitted by: _____
Susan Mallory, Recording Secretary