



**Aurora School Ltd.
Board of Directors – Public Board Meeting
November 17, 2014**

RATIFIED

14-11-17-01

Call to Order and Roll Call

Meeting called to order at 6:00 p.m. by Dr. Shamir Mukhi, Board Chair

Present: Dale Bischoff, Rehana Devji, Francine Gregory, Marla Leganchuk, Holly Maccagno, Susan Mallory, Shamir Mukhi, Steven Penney

Absent: Nayyer Rizvi

Guests: Jared Harmata, Louis Lai

14-11-17-02

Agenda

Motion to accept the November 17, 2014 agenda as amended, made by: Francine Gregory
Seconded, **Carried.**

14-11-17-03

Board Meeting Minutes

Motion to accept the October 20, 2014 Board Meeting Minutes as amended, made by: Steven Penney

Seconded, **Carried.**

<i>ACTION ITEMS (14-11-17-03)</i>	
<i>Locking of School Doors</i>	<i>Ian Gray, Elementary Principal</i>
<i>Common exams</i>	<i>Ian Gray, Elementary Principal Janet Rockwood, Middle School Principal</i>
<i>Homework</i>	<i>Janet Rockwood, Middle School Principal</i>

14-11-17-04

Guest Report

a) Audited Financial Statements

Jared Harmata of Kingston Ross Pasnak presented the draft 2013-2014 Audited Financial Statements, management letter and audit package for review and approval.

Motion to accept the Draft 2013-2014 Audited Financial Statements as presented made by:
Steven Penney

Seconded, **Carried.**

NEW BUSINESS

14-11-17-05

Secretary Treasurers Report

a) Budget Report

The Secretary Treasurer, Holly Maccagno presented the fall Budget update to the Board for information and discussion. The adjusted budget deficit is projected to be \$135,000. It was noted that benefits costs have continued to rise and overall we have not been happy with Manulife.

b) Leave Update

Leave update was presented to the Board for information. The Superintendent will contact Linda Williams to discuss situation further. The Board plans to conduct a review of our benefits provider.

<i>ACTION ITEM (14-11-17-05b)</i>	
<i>Telephone Linda Williams</i>	<i>Dale Bischoff, Superintendent</i>



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14-11-17-06

Superintendent Report

a) Annual General Meeting (AGM) Agenda

The Superintendent presented the draft AGM Agenda to the Board for information and discussion. Concerns were expressed that the School Council had nominated persons to sit on their executive but has indicated that they did not intend to elect a School Council Chair. The Board also suggested points that might be include in the Board Chair annual report at the AGM.

b) School Council Fact Sheet

School Council have prepared an information sheet on School Council for distribution at the AGM. The have asked the Board if they wish to do something similar on the reverse side of the handout. The Superintendent has been directed to reply to Arlene Huhn, School Council that the Board will decline adding any material to their handout.

<i>ACTION ITEM (14-11-17-06b)</i>	
<i>Convey Board response to Arlene Huhn, School Council</i>	<i>Dale Bischoff, Superintendent</i>

- c)** Letter from Jen O'Connor regarding her Maternity Leave was submitted to the Board for information. The Superintendent invited the Board to provide a representative for the teacher interview process. Wednesday, December 3 is the preferred date for Board members to participate in teacher interviews.

14-11-17-07

Board Committee Reports

a) Policy Committee (Steven Penney)

As the Policy Committee has not met since before the last Board meeting, Policy 6130 - Student Evaluation and Policy 9000 - Student Transportation have been tabled to the next Board Meeting.

- **Policy 6130 – Student Evaluation (Third Reading)**
Tabled to next Board Meeting.
- **Policy 9000 – Student Transportation (First Reading)**
Tabled to next Board Meeting

✚ Homework

Steven Penney would like to discuss homework and the possibility of the development of “homework policy” at next committee meeting. He noted that homework is very heavy in certain grades and wonders if there is value in creating an ad hoc committee to review homework. The Superintendent suggested this topic might be more appropriately examined at a staff PD session in the new-year. Teachers, parents and students could be invited to participate in discussions on homework and other program related items. Possible PD days on the Aurora calendar include January 23, February 26/27 and March 20.

<i>ACTION ITEM (14-11-17-07b)</i>	
<i>Set PD session on Homework in the new year.</i>	<i>Dale Bischoff, Superintendent</i>

b) Transportation Committee

Has not met this school year. A Board member will be required to sit on this committee after the AGM on November 20, 2014 as Nayyer Rizvi’s term on the Board will have concluded.



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Transportation Update (Susan Mallory)

- + Transportation Concern re Riverbend. Parent concern regarding long travel times on the Riverbend route has been tabled until Transportation Committee meets.
- + Research into new Routes. Early indications with respect to Windermere service is there are not enough families to support a new bus route.
- + Ongoing problems with Golden Arrow service. Two drivers have resigned (Riverbend and Mill Woods Centre Routes). Service did run smoothly for both routes this morning.
- + Updates to Policy 9000 – Student Transportation. After reviewing other school board policies it appears that some operational guidelines in our policy might better be outlined in a Transportation Handbook. A streamlined Policy 9000 has been prepared and will be presented at the next Policy Committee Meeting. Operational items are recommended to be removed from policy and placed in a Transportation Handbook. A draft handbook is currently under construction.

c) Google Analytics

A detailed report will be presented at the next meeting. Website usage has been very good with the homework and busing pages viewed the most.

14-11-17-08

Board Chair Items

a) ATA Update

Motion to go in-camera, made by: Steven Penney
Seconded, **Carried.**

Motion to go out-of-camera, made by: Steven Penney
Seconded, **Carried.**

14-11-17-10

Upcoming Dates to Remember

- a) Parent-Teacher Interviews (November 19 & 20 – 4:00 – 7:00pm).**
- b) Annual General Meeting (November 20 – 7:00pm)**
- c) Board Organization Meeting post AGM.** Short meeting held at the conclusion of the AGM on November 20.
- d) Schedule of Board Meeting Dates.** First Board Meeting of new Board scheduled on Monday, December 8 along with the presentation of the Charter Renewal Evaluation Report. Remainder of the board meetings will be set at the December 8 meeting.
- e) Last day of School before Christmas holidays (December 19)**

14-11-17-11

Adjournment

Motion to adjourn the November 17, 2014 Board Meeting at 9:26pm, made by: Steven Penney

Submitted by: _____


Susan Mallory, Recording Secretary